

## RCSC Annual Meeting

Friday, June 10, 2022 – Chicago, Illinois

### Meeting Minutes - Approved June 9, 2023 in Lancaster, PA

1. 8:00 am CDT Welcome - Call to order (S. Brahim)
2. Welcome and Introductions (S. Brahim)
  - a. First in-person meeting since 2019
  - b. Quorum established (J. McGormley)
3. Approval of the Meeting Agenda (S. Brahim)
  - a. T. Anderson, 2<sup>nd</sup> G.A. Rassati - Motion: *Approve 2021 meeting agenda* – Passed without objection
4. Approval June 2021 Annual Meeting minutes (S. Brahim)
  - a. G.A. Rassati, 2<sup>nd</sup> T. Anderson - Motion: *Approve June 10, 2021 minutes* – Passed without objection
5. Chairperson's Report (S. Brahim)
  - a. Executive Committee Report
    - i. Met in-person on Wednesday, June 8, 2022
    - ii. Primary focus of Exec. Comm. has been RCSC legal status and insurance
    - iii. Discussed RCSC mission/organizational structure
  - b. Member Survey Results
    - i. Galvanizing A490 bolts was the number one topic for further study
  - c. Issues of Legal Compliance
    - i. Identified issues during revisions of bylaws and tax filings
    - ii. Liability protection for members and officers
      1. Insurance now in place.
6. Secretary/Treasurer's Report (J. McGormley)
  - a. Membership
    - i. Membership roster sent around meeting room for members to update contact information and for members/visitor to sign-in
    - ii. Council now has 81 members
    - iii. Acknowledged the passing of member Rodney Baxter
  - b. Financials:
    - i. T. Ude, 2<sup>nd</sup> T. Anderson - Motion: *Approve 2021 Financials* –Passed without objection. See attached.
7. Specifications Committee (B. Shaw for L. Kruth) – See attached minutes
  - a. TG Chairs led review of survey results during Thursday's meeting.
8. Research/Education Committee (T. Ude) – See attached minutes
  - a. Committee Roster

- b. Cash flow projections for research funding showing about \$200k balance in a couple of years.
- c. Review of ongoing research/projects
  - i. Production of videos underway (C. McGee)
  - ii. Prelim. testing and set-up for Slip of Metallic Coatings research completed (T. Ude)
  - iii. Looking forward to presentation of interim research results in 2023.
  - iv. 3rd Edition of the Guide ongoing but slowly (J. McGormley/J. Swanson)
- d. Update on status of report on cleaning hot-dipped galvanized Grade A490 bolts
  - i. Cover memo revised by Exec. Comm. and approved by A2/A4 Committee.
  - ii. Report with cover memo to be posted on RCSC website
- e. Potential new work
  - i. Stainless steel bolting
    - 1. New proposal to develop a guide (L. Kruth)
    - 2. Advisory committee assembled to review
  - ii. Bolter qualifications
    - 1. RSC to define requirements and then company-based qualifications (R. Medlock)
  - iii. Other topics
    - 1. Bearing connections in bridge cross frame design
    - 2. Long-slotted holes intended for slip
    - 3. Hollow bolt/nut retainer research for hollow section design

9. Other Committee Activities

- a. Editorial Committee Report (R. Shaw)
  - i. Four errors reported and will be corrected in the next printing of AISC Manual
  - ii. Comments from Ms. Gilmer and last editorial review will be given to TG Chairs for incorporation into a “working draft” during next revision cycle.
- b. Liaison Committee (S. Brahim) *(Note: Name appears to be S. Brahim)*
  - i. ASTM Committee F16 and A01.22.
    - 1. First ballot for hot-dipped galvanizing Grd A490 bolts back and out for revisions (S. Brahim)
    - 2. Invitation for RCSC members to join F16 (T. Anderson)
  - ii. ISO TC2 (S. Brahim)
    - 1. Revisions to nut standards, externally threaded fasteners, and new standard for larger diameter fasteners in draft
  - iii. ISO TC 167 (R. Shaw).
    - 1. New draft standard out for ballot. Relevant bolting sections include:
      - a. Bolting procedure qualification tests
      - b. Loss of pretension from coating systems
      - c. Bolting coordination tasks and responsibilities
  - iv. AASHTO/AREMA (K. Frank)
    - 1. New bolt lubrication requirements
    - 2. Adoption of Grade 144 bolts
  - v. EuroCode (G.A. Rassati)
    - 1. Major revision to code that includes bolting updates

10. Legal Status of RCSC and Reorganization (S. Brahim)

- a. Incorporation
  - i. RCSC needed to become compliant
    - 1. Developed articles of incorporation in Illinois
    - 2. Establish RCSC as not-for-profit organization meeting IRS 501(c)(3) tax laws

3. Need bylaws on matters of governance in order to become incorporated
  - b. Insurance
    - i. New liability coverage for RCSC
      1. Applies to all members
      2. \$1680 per year
    - ii. New Directors and Officers insurance for RCSC
      1. Applies to current and future boards
      2. \$750 per year
  - c. Bylaws
    - i. Separate governance from operating procedures
    - ii. Attorney drafted bylaws using existing RCSC bylaws as guide
    - iii. Operating procedures to remain the same as in our current bylaws except that conflicting governance language is no longer applicable.
  - d. Incorporation approval process by RCSC membership
    - i. Send bylaws to members 30 days before vote
    - ii. Complete vote accepting bylaws by RCSC
    - iii. Incorporate using approved bylaws
    - iv. Complete new board elections
    - v. Form task group to address revisions to current operating procedures formerly in bylaws.
    - vi. T. Anderson, 2<sup>nd</sup> G.A. Rassati – Motion: *Approve incorporation process as outlined by S. Brahimi (above)* – passed unanimously with 31 votes.
  - e. Officer and Director Elections
    - i. Elections will be postponed until incorporation is complete to maintain existing Board continuity to facilitate incorporation.
    - ii. Exec. Comm. appointed Sahil Prabhudesai as Interim Director to fill the currently vacant position.
    - iii. Appoint Nominating Committee to develop new slate of Officers and Directors
    - iv. Complete new Board elections
    - v. T. Anderson, 2<sup>nd</sup> J. Barton – Motion: *Approve plan for election as outlined by S. Brahimi (above)* – passed unanimously with 31 votes.
11. New Business
- a. Record keeping for TG rosters, subcommittees, etc. should be made more accessible. (C. Mayes).
    - i. L. Kruth to recirculate TG rosters
    - ii. Exec. Comm. to look at a solution for information accessibility on RCSC website
  - b. R. Shaw presented a possible concept for new products and their incorporation into the RCSC Specifications through a product pre-qualification procedures process that was discussed in TG4.
    - i. TG4 to review how CRCP operates and evaluate if something similar could be applied to the RCSC Specification.
  - c. Acknowledge contributions of Gwen Mitchell and her contributions to RCSC while providing condolences to member Heath Mitchell on her passing.
12. Location and Dates for 2023 Annual Meeting (S. Brahimi)
- a. J. Swanson proposed organizing in Los Vegas with the opportunity to tour the Sphere.
  - b. No other hosts were identified.
  - c. Proposed dates: June 7-9, 2023 or June 6-8, 2023

13. 11:10 am Adjournment (S. Brahim)
- a. Motion: *To adjourn* – Passed without objection

**Prepared by: Jonathan C. McGormley, RCSC Secretary**